

CONSTITUTION OF THE SOUTH WEST BRASS BAND ASSOCIATION

A Company limited by guarantee - Company Reg. No. 7187026

RULES & REGULATIONS

1. TITLE AND OBJECTS

a) The organisation will be known as the South West Brass Band Association, hereinafter referred to as "the Association".

b) The object of the Association will be to further the interests of Brass Bands throughout the South West of England and foster the spirit of fellowship within the movement.

2. MEMBERSHIP

a) Membership is open to Brass Bands in the South West of England and application will be made on a form specially provided for the purpose and submitted to the next Executive Committee Meeting of the Association for consideration and adoption.

b) A condition of membership will be that the Band concerned will abide by the rules and regulations and honourably carry out the decisions and resolutions passed by the Association.

c) Any person with Brass Banding interest, who is not attached to a current member Band, may be invited, on the recommendation of the Executive Committee, to become an Associate Member by submitting the normal application form for consideration by the Association.

3. OFFICERS AND MANAGEMENT

a) A President will be elected annually.

b) The following Officers will be elected annually:- Chairman, Vice Chairman, Secretary/Registrar, Treasurer, Trophy Officer, Minute Secretary and such other Officers as may be desirable from time to time.

c) The Executive Committee will comprise Chairman, Vice-Chairman, Secretary/Registrar, Treasurer, Trophy Officer, Minute Secretary and members elected by nomination of member bands at the Annual General Meeting, with power to co-opt as necessary.

d) The Association may appoint at its discretion Life Vice-Presidents and Life Associate Members.

e) Nominations for Officers and Executive Committee must be in writing, proposed and seconded, signed by the nominee and submitted to the Secretary by 31st January.

4. FINANCES

a) The Financial year shall end on 31st December.

b) There shall be at least two signatures for each Banking Account.

c) An Auditor will be appointed at each Annual General Meeting.

d) The Annual General Meeting will be held within 3 months of the end of the financial year.

5. MEETINGS

a) At all meetings the accepted rules of debate will apply

b) Notice of the Annual General Meeting will be sent to each Band and Associate Member at least 14 days before the chosen date.

c) A Special Members Meeting may be called by the Executive Committee, or by any Band supported by other Bands constituting one-third of the Band membership of the Association but such request to be in writing stating item(s) to be discussed and lodged with the Secretary.

d) At any general meeting 15 members will be deemed to constitute a quorum. DELETE

e) Voting by proxy will not be allowed.

f) Bands will be permitted to cast only one vote on any motion but there will be no limit to the number of delegates which may participate in a meeting.

g) Members of the Executive Committee will each have one vote at meetings.

h) Life Vice-Presidents, Life Associate Members and Associate Members may attend all General Meetings with full voting rights.

6. ANNUAL SUBSCRIPTION

a) An Annual Subscription will be decided at each Annual General Meeting and will be effective from January 1st the following year.

b) Any member not having paid their subscription by 31st March each year will automatically cease to be a Member of the Association and will have to apply for re-election.

7. PENALTIES

a) Any Band or member of a Band acting in a manner which in the opinion of the Executive is derogatory to the proper conduct of the Association may be suspended, expelled, or penalised in any manner which the Executive Committee considers appropriate.

b) No Band or member of a Band will be eligible to participate at a Contest or event organised by the Association before relief from suspension has been granted by the Executive Committee.

c) Any Member Band will have the right to bring, in writing, to the notice of the Executive Committee any matter subversive to these Rules or affecting the good conduct and order of the Association.

8. GRADING

a) The Association accepts National Grading for all Bands within the Association.

b) Any Member Band which has not competed in the National Championships will be graded by the Executive Committee.

9. ASSOCIATION CONTESTS

a) Contests organised by the Association will be guided by the Rules of The National Brass Band Championships of Great Britain, varied as appropriate by decision of the Executive Committee.

b) Non-member Bands will be allowed to compete in Association Contests, on payment of an enhanced entry fee as decided by the Executive Committee

c) Member Bands may, in addition to competing in their respective Section, compete in one Section higher, this being dependent on entries.

10. AMENDMENTS

Any Amendments or alterations to this Constitution must have been submitted in writing and be approved by at an Extra-Ordinary General Meeting of the Association.

APPENDIX 1 adopted by the Annual General Meeting on 25 February 2007

In-corporated into the "Memorandum & Articles of Association" on 27th March 2011

South West Brass Band Association

**CHILD PROTECTION/YOUNG PEOPLE/VULNERABLE ADULTS
STATEMENT**

This is a Statement of intent by the South West Brass Band Association that demonstrates a commitment to safeguard from harm children/young people age 18 and under and vulnerable adults

In that:

- a) the welfare of the child/young person/vulnerable adult is paramount;**
- b) ensuring opportunities for all children/young people/vulnerable adults, whatever their age, culture, disability, gender, language, racial origin, religious beliefs and/or sexual identity, to be able to participate in brass banding in an enjoyable and safe environment;**
- c) taking all reasonable steps to protect children/young people/vulnerable adults from harm, discrimination and degrading treatment and to respect their rights, wishes and feelings;**
- d) taking action swiftly and appropriately to all suspicions and allegations of poor practice or abuse;**
- e) ensuring bands in membership of the Association similarly accept responsibility for the welfare of the children/young people/vulnerable adults in their care.**

The South West Brass Band Association complies with Child Protection Policy and Procedures